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# Permit and Licensing Division City of Daytona Beach Post Office Box 2451, Daytona Beach, Florida 32115-2451 **TREE PLAN-REMOVAL WORKSHEET**

Phone (386) 671-8140  
Fax (386) 671-8149

Date \_\_\_\_\_ Job Address \_\_\_\_\_ Permit No. \_\_\_\_\_

Contractor \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ License No. \_\_\_\_\_

Does proposed work require tree Removal?  No  Yes If Yes, check 1 item below:

In new construction area  Tree(s) are diseased, decaying, infested, or hazardous  Other \_\_\_\_\_

\*\*\*\*\*TREE REMOVAL ONLY\*\*\*\*\*

Number of Trees to be removed \_\_\_\_\_ Valuation of Work: \$ \_\_\_\_\_

Tree Coverage Requirements: 1 tree per 2500 sq ft of gross property area – 1 tree per 40 lineal ft of property frontage

Property size \_\_\_\_\_ divided by 2500 = \_\_\_\_\_ minus (existing trees) \_\_\_\_\_ = (number of new trees) \_\_\_\_\_

If 0 or less enter N/A

Trees in Front: Property frontage \_\_\_\_\_ divided by 40 = (Number of Trees in front) \_\_\_\_\_

Drawing Requirements: **Draw below or submit (2) copies of a site plan** accurately drawn to scale showing the location of all existing trees 6" or greater in trunk diameter and all trees proposed to be planted if any by using symbols, and include tree trunk diameter sizes and tree names for both existing and proposed trees. Show all existing and proposed improvements.

Suggested Drawing Techniques:





Proposed Tree



Existing Tree

OK  Proposed Oak

8" EM  Existing 8" diameter Elm (to remain)

10" HK  Existing 10" diameter Hickory (to be removed)

**Enter Trees Below**

A large rectangular area for drawing the site plan. The word "Rear" is at the top, "Front" is at the bottom, and "Side" is on both the left and right sides. In the center, there is a smaller rectangle labeled "Your Home, Building, etc.".

### Suggested Tree List

Abbrev.	Name	Minimum Specifications
<b>Shade Trees</b>		
OK	Oak	2.5" cal. and 10' ht.
EM	Elm	2.5" cal. and 10' ht.
MG	Magnolia	2.5" cal. and 10' ht.
MP	Maple	2.5" cal. and 10' ht.
PI	Pine	2.5" cal. and 10' ht.
<b>Palms</b>		
PM	Palm	6' c.t./ one pair equals 1 shade tree
<b>Ornamental Trees</b>		
HL	Holly	2" cal. And 8' ht.
CM	Crape Myrtle	8' o.a. ht. x 4' spr.
LG	Ligustrum Tree	8' o.a. ht. x 4' spr.
WM	Wax Myrtle	8' o.a. ht. x 4' spr.
<b>Field Trees Preserved On-site</b>		
HK	Hickory	not required for new plantings
HA	Hackberry	not required for new plantings
SG	Sweetgum	not required for new plantings
CD	Cedar	not required for new plantings
CY	Cypress	not required for new plantings
cal. = caliper, trunk diameter in inches measured 6" above soil line		
c.t. = clear trunk, amount of trunk height from soil line to foliage		
ht. = height		
o.a. = overall		
spr. = spread, the width of the foliage canopy		
Existing trees that are 6" or greater in trunk diameter may count toward the tree coverage requirement. Note: Sabal palms must have a minimum of 6' c.t. and be in pairs equal to one tree.		
All existing trees to remain shall be healthy.		
All proposed trees shall be Florida Grade #1 quality.		