



# The City of Daytona Beach Consolidated Annual Performance and Evaluation Report (CAPER)

Program Period:

**(October 1, 2015 - September 30, 2016)**

Of Consolidated Program Years 2011-2015

**Community Development Block Grant (CDBG)**

And

**HOME Investment Partnership (HOME)**

This document was prepared in accordance with the guidelines and instructions set forth by the U.S. Department of Housing and Urban Development (HUD). HUD created an optional document tool, "Consolidated Plan Management Process (CPMP)", to assist jurisdictions in meeting the requirements for completing a Consolidated Annual Performance and Evaluation Report (CAPER). Responses to the questions set forth by HUD in the CPMP tool are as follows:

## GENERAL

### Executive Summary

The City of Daytona Beach is an entitlement jurisdiction of Community Development Block Grant (CDBG) and HOME Investment Partnership Grant (HOME) funds. The U.S. Department of Housing and Urban Development (HUD) award these federal funds to entitlement jurisdictions based on a formula comprised of population statistics, poverty and other measures of community need.

The Community Development Block Grant is a flexible program that provides communities with financial resources to address a wide range of community needs. The statutory goals of Community Development Block Grant funding are to develop viable urban communities by providing the following:

- A)** decent and affordable housing;
- B)** a suitable living environment; and
- C)** expand economic opportunities.

These statutory goals must meet one of three national objectives:

- 1. benefit persons having low to moderate income;
- 2. aid in the prevention or elimination of slums or blight; or
- 3. meet a need having a particular \*urgency

(\*conditions considered serious and immediate threat to health and welfare that are recent in origin).

The HOME Investment Partnership Grant is also a flexible program designed exclusively to create affordable housing for low and very low income households. HOME funding is used to

provide a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent, homeownership, or direct rental assistance.

**2015-2016 Program Year Initiatives:**

**Decent, safe and affordable housing:**

The City of Daytona Beach engaged in initiatives to facilitate decent, safe and affordable housing activities to assist in maintaining the current housing stock and increase the availability of affordable housing for very low and low income residents. Programs and services that were made available to address decent, safe and affordable housing activities included the following:

- a. Financial assistance with down payment and closing cost for eligible first-time homebuyers;
- b. Homeowner education, credit counseling and post purchase counseling;
- c. Repairs of a minor nature to existing owner occupied housing stock;
- d. Housing rehabilitation on properties determined feasible for rehabilitation;
- e. Reconstruction of existing housing units determined not feasible to rehabilitate; and
- f. Acquisition, rehabilitation, and construction of property/units obtained by qualified Community Housing Development Organizations (CHDOs) for occupancy of eligible renter households;

**Suitable living environments:**

The City of Daytona Beach engaged in initiatives to facilitate suitable living environments to improve the quality of life for low to moderate income residents and neighborhoods were Facility improvements to parks, recreation and other public structures.

## Summary of Outcomes & Accomplishments:

**Program Year - October 1, 2015 – September 30, 2016**

Statutory Objective: **Decent Housing**

01	Availability/ Accessibility	Program Descriptions and Accomplishments
<b>Senior Housing Rehabilitation / Reconstruction Program</b>		Provides for a fifteen (15) year forgivable loan to assist residents who are elderly (at least 62 years of age) or permanently disabled (as determined by a governmental agency, e.g., Social Security Administration). This program entails rehabilitating a home for eligible residents to promote safe, decent, and sanitary housing conditions. Determination to rehabilitate usually occurs when the cost to rehabilitate does not exceed fifty (50) percent of the assessed value of the property. If the cost to rehabilitate exceeds 50 percent of the property assessed value or the City determines that a unit is not economically feasible to rehabilitate, the unit will likely be demolished and reconstruction of another unit on the same lot will be done. Funding for storage and new utility deposit assistance may be provided. The subsidy will be for the actual amount needed to rehabilitate or reconstruct the home to bring up to applicable building codes for safe and sanitary living conditions. The HOME Funds subsidy loan shall not exceed HUD's Section 221(d) (3) published mortgage limits. <b>Actual Accomplishment – Began assisting one (1) low income household with home reconstruction for safe and sanitary living conditions. Project will be fully completed in next fiscal year. Expensed \$10,130 to date in HOME funds.</b> Planned to serve 5 households.
<b>Minor Repairs and Housing Rehabilitation Programs</b>		Provides home repair assistance for owner occupied eligible households to correct or eliminate imminent threats to life, safety, or health. Eligible repairs include but are not limited to: roofing, electrical, plumbing, some structural, heating, windows, and security door. This program also include activities to provide assistance to households affected by a natural disaster declared by the President of the United States or Governor of the State of Florida. <b>Actual Accomplishment – Assisted thirteen (13) low income households with home repairs and expensed \$80,250 in CDBG funds and \$119,145 in HOME funds totaling \$199,395.</b> Planned to serve 20 households.
<b>Housing Counseling and Delivery Activity</b>		Provides counseling to residents seeking some type of housing assistance. The counseling services will include preliminary eligibility determination, home buying process awareness, home maintenance; and closing process. Also entail feasibility inspections, work write up, and estimates. <b>Actual Accomplishment – Counseled approximately 150 walk-ins seeking some type of housing assistance. Provided twenty-three (23) households with direct housing assistance. Expensed \$36,407 for Housing Counseling and \$103,858 for Housing Delivery Activity in CDBG funds.</b> Planned to serve 175 individuals.
02	Affordability	
<b>Affordable Rental Housing CHDO Program</b>		Financial assistance to certified Community Housing Development Organizations (CHDOs) to acquire, construct, rehabilitate and manage rental housing for extremely low, very low, or low income families and residents who have special housing needs, including but not limited to homeless people, the elderly, migrant farm workers and persons with disabilities. <b>Actual Accomplishment – No activity to report during this program year.</b>
<b>Affordable Home Ownership Assistance Program (AHOAP)</b>		Entailed financial assistance to eligible first-time homebuyers with down payment, closing costs, home inspection, homeowner warranties, and a contribution of a lot (if available). This strategy pertains to new construction housing and existing housing. <b>Actual Accomplishment – Assisted nine (9) low income households with first time and affordable homeownership opportunity. Expensed \$361,000 in HOME funds.</b> Planned to serve 1 household.

Statutory Objective: **Suitable Living Environment**

01	Availability/ Accessibility	Planned initiatives and outcomes
<b>Public Facilities And Improvements</b>		Provide improvements to public facilities in low-income neighborhoods and eligible census tracts. Entail cost to improve neighborhood parks and playgrounds, sidewalks and streets, recreation and senior center facilities, and sewer activities. <b>Actual Accomplishment entailed assisting with improvement to one (1) main public thoroughfare/street in a low income area – Orange Avenue. Expensed \$168,129 in CDBG funds. Planned for 1 project improvement.</b>
<b>Public Services</b>		Provided funding assistance to Allen Community Development, Inc., a local non-profit agency, to administer a “Homeless and Other Special Needs Rehousing Program”. The program provides for affordable rental housing and counseling services to persons in association with homelessness and indigence for the purpose of facilitating shelter assistance, job placement and drug or alcohol addition related services. <b>Actual Accomplishment - \$10,628 in CDBG funds was expensed to support the cost of operations at the “Restoration Center” located at 310 Kingston Ave, Daytona Beach, Florida. Served 19 persons.</b>

**Table 3A**  
**Summary of Specific Annual Objectives**  
**October 1, 2015 – September 30, 2016**

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome Objective*
	<b>Rental Housing Objectives</b>					
01 12 14A 14B 14G	<b>Affordable Rental Housing CHDO Set Aside</b>  Increase the supply of affordable rental housing and Improve the quality of affordable rental housing	HOME	Number of rental units made available for low income persons	1	0	DH-01 DH-02
	<b>Owner Housing Objectives</b>					
14A	<b>Senior Rehabilitation / Senior Reconstruction and Housing Rehabilitation Repairs</b>  Improve the quality of owner occupied housing	HOME	Number of projects completed for eligible low income persons at least 62 years old or permanently disabled	5	7	DH-01
14H	<b>Minor Repairs</b>  Improve the quality of owner occupied housing	CDBG	Number of projects completed for eligible low income persons	20	7	DH-01
14A	<b>HOME Affordable Ownership Rehabilitation</b> Increase availability of affordable owner occupied housing and improve the quality of owner occupied housing	HOME	Number of completed projects for first time home buyers served under the City’s “Affordable Home Ownership Assistance Program”	0	0	DH-01
05	<b>Home Buyer Education and Counseling</b>	CDBG	Number of unduplicated	1	9	DH-01

	Increase availability of affordable owner occupied housing and improve access to affordable owner housing		potential first time home buyer screenings for the City's "Affordable Home Ownership Assistance Program"			
13	<b>Affordable Home Ownership Assistance</b> Increase availability of affordable owner housing and improve access to affordable owner housing	HOME	Number of first time home buyers served under the City's "Affordable Home Ownership Assistance Program"	1	9	DH-01 DH-02
	<b>Homeless Objectives</b>					
	<b>Special Needs Objectives</b>					
	<b>Community Development Objectives</b>					
	<b>Infrastructure Objectives</b>					
	<b>Public Facilities Objectives</b>					
	Improve/increase quality of facilities available in low income neighborhoods	CDBG	Number of improved community facilities in low income census tracts	1	1	SL-01
	<b>Public Services Objectives</b>					
	Improve the availability of services to low income persons	CDBG	Number of unduplicated residents served	0	19	EO-1
	<b>Economic Development Objectives</b>					
	<b>Other Objectives</b>					

\* Outcome/Objective Codes

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

For the period October 1, 2015 through September 30, 2016, the City of Daytona Beach community and economic development funding was as follows:

**Summary of Financial Resources:**  
**October 1, 2015 – September 30, 2016**

<b>Type of Funding</b>	<b>Source of Funding</b>	<b>Funding Awarded</b>	<b>Use of Funds</b>
Community Development Block Grant (CDBG)	Federal U.S. Department of Housing and Urban Development (HUD)	\$577,309	- Owner-occupied housing Rehabilitation -Public Facility Improvements
HOME Investment Partnership (HOME)	Federal U.S. Department of Housing and Urban Development (HUD)	\$244,350	- Owner occupied housing substantial Rehabilitation - Owner occupied housing reconstruction not feasible to Rehabilitate
<b>Total Funding</b>		<b>\$ 821,659</b>	

**General Questions**

1. Assessment of the one-year goals and objectives are as follows:  
 Description of accomplishments; grant funds spent on grant activities for each goal and objective; and if applicable, explanation why progress was not made towards meeting the goals and objectives.

**Performance Outcome Detail:**

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>CDBG Administration</b>
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<b>The primary purpose of this project is to help:</b> <input checked="" type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input checked="" type="checkbox"/> Persons with Disabilities /Special Needs <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input checked="" type="checkbox"/> Economic Growth Activity <input checked="" type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input type="checkbox"/> Decent Housing (DH)	<input type="checkbox"/> Suitable Living Environment (SL)	<input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input type="checkbox"/> Availability/Accessibility (01)	<input type="checkbox"/> Affordability (02)	<input type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> N/A	570.206	<b>PRIORITY CATEGORY</b>	<b>Planning/Administration</b>
<b>PRIORITY NEED:</b> N/A		<b>HUD Activity/ IDIS Project #:</b>	
21A GENERAL PROGRAM ADMINISTRATION		1700	

<b>DESCRIPTION:</b> PLANNING ACTIVITY, GENERAL ADMINISTRATION, AND OPERATIONAL COST TO IMPLEMENT CDBG PROGRAM SERVICES DELIVERED. (COST CENTER ACCT -150740)	<b>PROJECT LOCATION:</b> ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL
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<b>Specific Objective(s):</b>	Achieve grant goals in compliance with HUD regulations
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<b>Performance Indicator(s):</b>	Comply with administrative cost limitation to not exceed 20% of the year's grant award plus actual program income received in award year.
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**OUTCOMES AND ACCOMPLISHMENTS**

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expensed benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+
CDBG	Not to exceed 20% of funds	N/A	\$115,461	\$117,640	N/A	N/A	N/A	N/A
<b>Comments:</b>	Cost in this category must not to exceed 20% of the total grant award, plus program income as required by HUD.							

## Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>HOME Administration</b>
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<b>The primary purpose of this project is to help:</b> <input type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input type="checkbox"/> Persons with Disabilities / Special Needs <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Owner Occupied Housing Needs <input checked="" type="checkbox"/> Rental Housing Needs <input type="checkbox"/> Economic Growth Activity <input type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input type="checkbox"/> Decent Housing (DH)	<input type="checkbox"/> Suitable Living Environment (SL)	<input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input type="checkbox"/> Availability/Accessibility (01)	<input type="checkbox"/> Affordability (02)	<input type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> N/A	570.206	<b>PRIORITY CATEGORY</b>	<b>Planning/Administration</b>
<b>PRIORITY NEED:</b> N/A 21A GENERAL PROGRAM ADMINISTRATION		<b>HUD Activity/ IDIS Project #:</b>  1683	
<b>DESCRIPTION:</b> PLANNING ACTIVITY, GENERAL ADMINISTRATION, AND OPERATIONAL COST TO IMPLEMENT HOME PROGRAM SERVICES DELIVERED. (COST CENTER ACCT 150710)		<b>PROJECT LOCATION:</b> ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL	

<b>Specific Objective(s):</b>	Achieve grant goals in compliance with HUD regulations
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<b>Performance Indicator(s):</b>	Comply with administrative cost limitation to not exceed 10% of the year's grant award plus actual program income received in award year.
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### OUTCOMES AND ACCOMPLISHMENTS

FUNDING: <u>SOURCE</u>	UNITS		EXPENSE		At least 70% of the amount expensed benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+
<b>HOME</b>	Not to exceed 10% of funds	N/A	\$24,435	\$21,112	N/A	N/A	N/A	N/A

<b>Comments:</b>	Cost in this category not to exceed 10% of the total grant award, plus program income as required by HUD. The HOME grant award is \$244,350 which allows a maximum of \$24,435 allowable for administrative cost.
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## Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Housing Rehabilitation Counseling Services</b>
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<b>The primary purpose of this project is to help:</b> <input type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input checked="" type="checkbox"/> Persons with Disabilities /Special Needs <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input type="checkbox"/> Economic Growth Activity <input type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input checked="" type="checkbox"/> Decent Housing (DH) <input type="checkbox"/> Suitable Living Environment (SL) <input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input checked="" type="checkbox"/> Availability/Accessibility (01) <input type="checkbox"/> Affordability (02) <input checked="" type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> #6 – HOUSING COUNSELING FOR RESIDENTIAL REHABILITATION MATRIX: 05U HOUSING COUNSELING	570.207 (B)(4)	<b>PRIORITY CATEGORY</b>	<b>Owner Occupied Housing</b>
		<b>HUD Activity/ IDIS Project #:</b>	
		1698	
<b>DESCRIPTION:</b> STAFF ACTIVITY PERTAINING TO PRELIMINARY CLIENT ELIGIBILITY DETERMINATION, CLIENT COUNSELING, AND CLIENT INTAKE PAPERWORK FOR ALL RESIDENTS SEEKING MINOR OR MAJOR HOUSING REHABILITATION SERVICES. (COST CENTER ACCT 150760) - LMC.		<b>PROJECT LOCATION:</b> ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL (intake office) Projects - Citywide	

<b>Specific Objective(s):</b>	Improve the quality of owner occupied housing
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<b>Performance Indicator(s):</b>	Number of individuals counseled and screened seeking housing assistance for major or minor repairs.
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### **OUTCOMES AND ACCOMPLISHMENTS**

FUNDING: <u>SOURCE</u>	<u>UNITS</u>		<u>EXPENSE</u>		At least 70% of the amount expended benefitted Low income persons			
	<u>PLANNED</u>	<u>ACTUAL</u>	<u>PLANNED</u>	<u>ACTUAL</u>	Very Low	Low	Moderate	62+
CDBG	175	150	\$46,000	\$36,407		150	0	25

<b>Characteristics of Persons Served</b>	<u>White</u> 15	<u>Black</u> 130	<u>Hispanic</u> -	<u>Other</u> 5	<u>Disabled</u> 10	<u>Female HOH</u> 58
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<b>Comments:</b>	None
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## Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Delivery Cost</b> <b>Housing Rehabilitation Delivery Cost</b>
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<b>The primary purpose of this project is to help:</b> <input type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input type="checkbox"/> Persons with Disabilities /Special Needs <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input type="checkbox"/> Economic Growth Activity <input type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input checked="" type="checkbox"/> Decent Housing (DH) <input type="checkbox"/> Suitable Living Environment (SL) <input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input type="checkbox"/> Availability/Accessibility (01) <input type="checkbox"/> Affordability (02) <input checked="" type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> #1 – RESIDENTIAL REHABILITATION, SENIOR HOUSING, LEAD BASED PAINT TEST/ABATEMENT & SINGLE FAMILY HOUSING MATRIX: 14H REHABILITATION ADMINISTRATION 570.202 05P SCREENING FOR LEAD-BASED PAINT/LEAD HAZARDS POISON 570.202(A)	<b>PRIORITY CATEGORY</b>  <b>HUD Activity/ IDIS Project #:</b>  1699	<b>Owner Occupied Housing</b>
<b>DESCRIPTION:</b> PROGRAM COST TO PROVIDE OWNER OCCUPIED HOUSING SERVICES, FEASIBILITY INSPECTIONS, AND WORK WRITE UP ON ALL HOUSING REHABILITATION AND FIRST TIME HOME BUYERS ACTIVITY. (COST CENTER ACCT 150750) - LMC.		<b>PROJECT LOCATION:</b>  ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL (intake office)  Projects - Citywide

<b>Specific Objective(s):</b>	Improve the quality of owner housing Improve the availability of services for low income persons
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<b>Performance Indicator(s):</b>	Number of units being considered for major or minor housing repair to address unsafe and unsanitary living conditions.
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### OUTCOMES AND ACCOMPLISHMENTS

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expensed benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+
CDBG	30	14	\$125,000	\$209,525	10	4	0	8

<b>Characteristics of Persons Served</b>	<u>White</u> 4	<u>Black</u> 10	<u>Hispanic</u> -	<u>Other</u> -	<u>Disabled</u> -	<u>Female HOH</u> 10
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<b>Comments:</b>	None
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## Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Senior Rehabilitation Senior Reconstruction &amp; Housing Rehab</b>
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**The primary purpose of this project is to help:**  Homeless Needs  Persons with HIV/AIDS  
 Persons with Disabilities /Special Needs  Public Housing Needs  Owner Occupied Housing Needs  
 Rental Housing Needs  Economic Growth Activity  Community Development Activity

**Objective Category:**  Decent Housing (DH)  Suitable Living Environment (SL)  Economic Opportunity (EO)

**Outcome Category:**  Availability/Accessibility (01)  Affordability (02)  Sustainability (03)

<b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> #1 – RESIDENTIAL REHABILITATION, SENIOR HOUSING, LEAD BASED PAINT TEST/ABATEMENT & SINGLE FAMILY HOUSING MATRIX: 14A REHAB; SINGLE UNIT RESIDENTIAL 05P SCREEN FOR LEAD BASED PAINT. LEAD HAZARDS POISON	570.202 570.202(A)	<b>PRIORITY CATEGORY</b>	<b>Owner Occupied Housing</b>
		<b>HUD Activity/ IDIS Project #:</b>  1709,1713,1710,1712,1714, MR#2809 (Jones) and HSR#220 (Vickers)	
<b>DESCRIPTION:</b> PROVIDES VERY LOW TO LOW INCOME PERSONS, 62 YEARS AND OLDER OR PERMANENTLY DISABLED, SUBSTANTIAL REHABILITATION OR COMPLETE RECONSTRUCTION OF OWNER OCCUPIED HOUSING UNITS NOT ECONOMICALLY FEASIBLE FOR MINOR TO MODERATE REPAIRS. A DEFERRED MORTGAGE LIEN FOR A PERIOD UP TO 20 YEARS IS IMPOSED TO RECAPTURE PROGRAM COST IF ELIGIBILITY DOES NOT REMAIN FOR THAT PERIOD. (COST CENTER ACCT. 151XXX) - LMC.		<b>PROJECT LOCATION:</b>  ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL (intake office)  Projects - Citywide	

**Specific Objective(s):** Improve the quality of owner occupied housing

**Performance Indicator(s):** Number of owner occupied households completed that assist persons who are at least 62 old or permanently disabled.

**OUTCOMES AND ACCOMPLISHMENTS**

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expended benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+
HOME	5	7	\$139,915	\$129,275	6	1	0	1
<b>Comments:</b>	Matched was satisfied using accumulated excess match balance. Over \$10 million match balance exist from lender mortgages and land contributions previously made.							
<b>Characteristics of Persons Served</b>	White	Black	Hispanic	Other	Disabled	Female HOH		
	-	7	-	-	2	5		

**Performance Outcome Detail:**

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Minor Repairs Owner Occupied Households</b>
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**The primary purpose of this project is to help:**  Homeless Needs  Persons with HIV/AIDS  
 Persons with Disabilities /Special Needs  Public Housing Needs  Owner Occupied Housing Needs  
 Rental Housing Needs  Economic Growth Activity  Community Development Activity

**Objective Category:**  Decent Housing (DH)  Suitable Living Environment (SL)  Economic Opportunity (EO)

**Outcome Category:**  Availability/Accessibility (01)  Affordability (02)  Sustainability (03)

<b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> #1 – RESIDENTIAL REHABILITATION, SENIOR HOUSING, LEAD BASED PAINT TEST/ABATEMENT, EMERGENCY EFFICIENT IMPROVEMENTS & SINGLE FAMILY HOUSING MATRIX: 14H REHABILITATION ADMINISTRATION 570.202 05P SCREENING FOR LEAD-BASED PAINT/LEAD HAZARDS POISON 570.202(A)		<b>PRIORITY CATEGORY</b>	<b>Owner Occupied Housing</b>
		<b>HUD Activity/ IDIS Project #:</b>	
		<u>1701,1702,1703,1704,1705,1706,1707</u>	
<b>DESCRIPTION:</b> PROVIDES FOR MINOR REPAIRS TO CORRECT OR ELIMINATE IMMINENT THREATS LIFE, SAFETY, HEALTH, OR DISASTER MITIGATION FOR LOW INCOME OWNER OCCUPIED HOUSEHOLDS. A DEFERRED MORTGAGE LIEN FOR A PERIOD OF 1 TO 5 YEARS IS IMPOSED TO RECAPTURE PROGRAM COST IF ELIGIBILITY DOES NOT REMAIN FOR THAT PERIOD. SERVICES MAY ALSO INCLUDE REPAIRS TO OWNER OCCUPIED HOMES RESULTING FROM DAMAGE BY DECLARED DISASTERS. (WO# 151XXX) - LMC.	<b>PROJECT LOCATION:</b>		
	ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL (intake office)  Projects - Citywide		

**Specific Objective(s):** Improve the quality of owner occupied housing

**Performance Indicator(s):** Number of owner occupied households with minor repairs completed

**OUTCOMES AND ACCOMPLISHMENTS**

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expended benefitted Low income persons				
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+	
CDBG	20	7	\$240,848	\$80,250	2	5	0	5	
<b>Characteristics of Persons Served</b>				<u>White</u>	<u>Black</u>	<u>Hispanic</u>	<u>Other</u>	<u>Disabled</u>	<u>Female HOH</u>
				4	3	1	-	1	5
<b>Comments:</b>	None								

## Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>HOME Affordable Ownership Program Rehabilitation Assistance</b>
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<b>The primary purpose of this project is to help:</b> <input type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input type="checkbox"/> Persons with Disabilities / Special Needs <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input type="checkbox"/> Economic Growth Activity <input type="checkbox"/> Community Development Activity
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<b>Objective Category:</b> <input checked="" type="checkbox"/> Decent Housing (DH) <input type="checkbox"/> Suitable Living Environment (SL) <input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b> <input checked="" type="checkbox"/> Availability/Accessibility (01) <input type="checkbox"/> Affordability (02) <input type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> #1 – HOUSING (RESIDENTIAL REHABILITATION) MATRIX: 14A REHAB; SINGLE UNIT RESIDENTIAL	570.202	<b>PRIORITY CATEGORY</b>	<b>Owner Occupied Housing</b> <b>HUD Activity/ IDIS Project #:</b>  None
<b>DESCRIPTION:</b> PROVIDES FUNDING FOR MINOR REHABILITATION OF EXISTING HOUSING ACQUIRED BY FIRST TIME HOME BUYERS SERVED UNDER THE "AFFORDABLE HOME OWNERSHIP ASSISTANCE PROGRAM" (AHOAP). SAID SERVICE ENTAILS THE ESTABLISHMENT OF A DEFERRED MORTGAGE LIEN FOR A PERIOD UP TO 15 YEARS TO RECAPTURE PROGRAM COST IF ELIGIBILITY DOES NOT REMAIN FOR THAT PERIOD. (WO# 151XXX) LMC.		<b>PROJECT LOCATION:</b>  ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL (intake office)  Projects - Citywide	

<b>Specific Objective(s):</b>	Increase the accessibility of affordable owner occupied housing Improve the quality of owner occupied housing
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<b>Performance Indicator(s):</b>	Number of units rehabilitated for persons participating in the City's first time homebuyer program.
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### OUTCOMES AND ACCOMPLISHMENTS

FUNDING: SOURCE	UNITS		EXPENSE		Very Low	Low	Moderate	62+
	PLANNED	ACTUAL	PLANNED	ACTUAL				
HOME	0	N/A	\$0	\$0	N/A	N/A	N/A	N/A
*MATCH	TBD*	N/A	TBD*	N/A				
<b>TOTAL</b>	<b>0</b>	<b>N/A</b>	<b>\$0</b>	<b>\$0</b>				

<b>Characteristics of Persons Served</b>	<u>White</u>	<u>Black</u>	<u>Hispanic</u>	<u>Other</u>	<u>Disabled</u>	<u>Female HOH</u>
	-	-	-	-	-	-

<b>Comments:</b>	
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## Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Affordable Home Ownership Assistance</b>
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<b>The primary purpose of this project is to help:</b> <input type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input type="checkbox"/> Persons with Disabilities /Special Needs <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input type="checkbox"/> Economic Growth Activity <input type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input checked="" type="checkbox"/> Decent Housing (DH)	<input type="checkbox"/> Suitable Living Environment (SL)	<input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input checked="" type="checkbox"/> Availability/Accessibility (01)	<input checked="" type="checkbox"/> Affordability (02)	<input type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> #1 – HOUSING (HOME OWNERSHIP ASSISTANCE & SINGLE FAMILY HOUSING) MATRIX: 13 DIRECT HOME OWNERSHIP ASSISTANCE 570.208(A)(3)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;"><b>PRIORITY CATEGORY</b></td> <td style="text-align: center;"><b>Owner Occupied Housing</b></td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>HUD Activity/ IDIS Project #:</b></td> </tr> <tr> <td colspan="2" style="text-align: center;">1693,1694,1696,1695,1697,1708,1716,1717 and 1485 Lagoni (Baldwin)</td> </tr> </table>	<b>PRIORITY CATEGORY</b>	<b>Owner Occupied Housing</b>	<b>HUD Activity/ IDIS Project #:</b>		1693,1694,1696,1695,1697,1708,1716,1717 and 1485 Lagoni (Baldwin)	
<b>PRIORITY CATEGORY</b>	<b>Owner Occupied Housing</b>						
<b>HUD Activity/ IDIS Project #:</b>							
1693,1694,1696,1695,1697,1708,1716,1717 and 1485 Lagoni (Baldwin)							
<b>DESCRIPTION:</b> PROVIDES ELIGIBLE FIRST TIME HOME BUYERS FINANCIAL ASSISTANCE WITH DOWN PAYMENT, CLOSING COST, HOME INSPECTION, MINOR REPAIRS, HOME OWNER WARRANTIES, AND OTHER RELATED COST FOR ACQUISITION OF AFFORDABLE SINGLE-FAMILY HOUSING. SAID SERVICE ENTAILS THE ESTABLISHMENT OF A DEFERRED MORTGAGE LIEN FOR A PERIOD UP TO 20 YEARS TO RECAPTURE PROGRAM COST IF ELIGIBILITY DOES NOT REMAIN FOR THAT PERIOD. (#151XXX) - LMH.	<b>PROJECT LOCATION:</b>  ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL (Admin office)  Projects - Citywide						

<b>Specific Objective(s):</b>	Increase the accessibility of affordable owner housing Improve access to affordable owner housing
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<b>Performance Indicator(s):</b>	Number of households provided first time home buyer funding
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### OUTCOMES AND ACCOMPLISHMENTS

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expended benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+
HOME	1	9	\$40,000	\$361,000	2	7	0	0

<b>Characteristics of Persons Served</b>	White	Black	Hispanic	Other	Disabled	Female HOH
	1	7	1	-	-	1

<b>Comments:</b>	Matched was satisfied using accumulated excess match balance. Over \$10 million match balance exist from lender mortgages and land contributions previously made.
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## Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Affordable Rental Housing Set Aside for CHDOs Community Housing Development Organizations</b>
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**The primary purpose of this project is to help:**  Homeless Needs  Persons with HIV/AIDS  
 Persons with Disabilities /Special Needs  Public Housing Needs  Owner Occupied Housing Needs  
 Rental Housing Needs  Economic Growth Activity  Community Development Activity

**Objective Category:**  Decent Housing (DH)  Suitable Living Environment (SL)  Economic Opportunity (EO)

**Outcome Category:**  Availability/Accessibility (01)  Affordability (02)  Sustainability (03)

<p><b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED  <b>PRIORITY NEED:</b> #1 – AFFORDABLE RENTAL HOUSING                  MATRIX: 01 ACQUISITION OF REAL PROPERTY 570.201(A)                  12 CONSTRUCTION OF HOUSING 570.201(M)                  14A REHAB; SINGLE UNIT RESIDENTIAL 570.202                  14B REHAB; MULTI UNIT RESIDENTIAL 570.202                  14G ACQUISITION – FOR REHABILITATION 570.202</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 20%;">PRIORITY CATEGORY</th> <th style="width: 80%;">Rental Housing</th> </tr> <tr> <td colspan="2" style="text-align: center;"><b>HUD Activity/ IDIS Project #:</b></td> </tr> <tr> <td colspan="2" style="text-align: center;">N/A</td> </tr> </table>	PRIORITY CATEGORY	Rental Housing	<b>HUD Activity/ IDIS Project #:</b>		N/A	
PRIORITY CATEGORY	Rental Housing						
<b>HUD Activity/ IDIS Project #:</b>							
N/A							
<p><b>DESCRIPTION:</b> PROVIDES FUNDING TO CERTIFIED COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS (CHDOs) TO ACQUIRE, REHABILITATE, AND/OR CONSTRUCT AFFORDABLE RENTAL HOUSING FOR OCCUPANCY BY LOW INCOME HOUSEHOLDS. HUD REQUIRES A MINIMUM 15% OF HOME FUNDING TO BE SET ASIDE FOR CHDO ACTIVITIES. (#151311) - LMC.</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 100%;">PROJECT LOCATION:</th> </tr> <tr> <td style="text-align: center;">N/A</td> </tr> </table>	PROJECT LOCATION:	N/A				
PROJECT LOCATION:							
N/A							

**Specific Objective(s):** Increase the supply of affordable rental housing  
 Improve the quality of affordable rental housing

**Performance Indicator(s):** Number of affordable rental units created for low to moderate income households

### OUTCOMES AND ACCOMPLISHMENTS

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expensed benefitted Low income persons				
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+	
<b>HOME</b>	1	0	\$40,000	\$0	0	0	0	0	
<b>Comments:</b>	No additional affordable rental units created during program year. Matched would have been satisfied using accumulated excess match balance. Over \$10 million match balance exist from lender mortgages and land contributions previously made.								
<b>Characteristics of Persons Served</b>				White	Black	Hispanic	Other	Disabled	Female HOH
				-	-	-	-	-	-

## Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Public Services (Homeless Restoration House Program)</b>
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<b>The primary purpose of this project is to help:</b> <input checked="" type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input checked="" type="checkbox"/> Persons with Disabilities /Special Needs <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input checked="" type="checkbox"/> Economic Growth Activity <input type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input type="checkbox"/> Decent Housing (DH)	<input checked="" type="checkbox"/> Suitable Living Environment (SL)	<input checked="" type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input checked="" type="checkbox"/> Availability/Accessibility (01)	<input checked="" type="checkbox"/> Affordability (02)	<input type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED		<b>PRIORITY CATEGORY</b>	<b>Rental Housing</b>
<b>PRIORITY NEED:</b> 29 – PUBLIC SERVICES (SHELTER AND COUNSELING SERVICES) MATRIX: 03T OPERATING COSTS OF HOMELESS PROGRAMS	570.201(E)		<b>HUD Activity/ IDIS Project #:</b>  1711
<b>DESCRIPTION:</b> PROVIDES FUNDING FOR GENERAL OPERATING SUPPORT TO ADMINISTER A HOMELESS AND OTHER SPECIAL NEEDS REHOUSING PROGRAM. THE PROGRAM PROVIDES AFFORDABLE RENTAL HOUSING AND COUNSELING SERVICES TO HOMELESS AND INDIGENT PERSONS TO FACILITATE SHELTER ASSISTANCE, JOB PLACEMENT AND DRUG/ALCOHOL ADDICTION RELATED SERVICES. (#151521) - LMC.		<b>PROJECT LOCATION:</b>  ALLEN COMMUNITY RESTORATION HOUSE 310 KINGSTON AVENUE, DAYTONA BEACH, FL	

<b>Specific Objective(s):</b>	Increase affordable shelter and counseling service opportunities for homeless persons.
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<b>Performance Indicator(s):</b>	Number of persons served.
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### OUTCOMES AND ACCOMPLISHMENTS

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expensed benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+
CDBG	0	19	\$0	\$10,628	19	0	0	0
<b>Comments:</b>	None							
<b>Characteristics of Persons Served</b>			White 15	Black 4	Hispanic -	Other -	Disabled 3	Female HOH -



### Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Public Facilities and Improvements</b>
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<b>The primary purpose of this project is to help:</b> <input type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input type="checkbox"/> Persons with Disabilities / Special Needs <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input type="checkbox"/> Economic Growth Activity <input checked="" type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input type="checkbox"/> Decent Housing (DH) <input checked="" type="checkbox"/> Suitable Living Environment (SL) <input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input checked="" type="checkbox"/> Availability/Accessibility (01) <input type="checkbox"/> Affordability (02) <input type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> NON-HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> #4 - COMMUNITY/PUBLIC FACILITY NEEDS MATRIX: 03 PUBLIC FACILITIES IMPROVEMENTS (GENERAL)	570.201(c)	<b>PRIORITY CATEGORY</b>	<b>Public Facilities</b>
		<b>HUD Activity/ IDIS Project #:</b>	
		1688	
<b>DESCRIPTION:</b> FUNDING FOR INSTALLATIONS AND/OR IMPROVEMENTS TO PUBLIC FACILITIES IN LOW INCOME NEIGHBORHOODS (#151425 & 601523) - LMA.		<b>PROJECT LOCATION:</b> Street Improvement in Low income neighborhood Orange Ave – Daytona Beach, FL	

<b>Specific Objective(s):</b>	Improve and/or increase quality of streets and community facilities in low-income neighborhoods.
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<b>Performance Indicator(s):</b>	Number of improved community/public facilities completed in low income neighborhoods.
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### OUTCOMES AND ACCOMPLISHMENTS

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expended benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+
CDBG	1	1	\$50,000	\$168,129	N/A	N/A	N/A	N/A

<b>Characteristics of Persons Served</b>	<u>White</u>	<u>Black</u>	<u>Hispanic</u>	<u>Other</u>	<u>Disabled</u>	<u>Female HOH</u>
	-	-	-	-	-	-

<b>Comments:</b>	Completed in Low Income Census Tracts
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**2. Describe the manner in which the recipient would change its program as a result of its experiences.**

The current programs and services are effective and meet the needs of City of Daytona Beach residents and HUD national objectives. Therefore, the City will not change its program as a result of its experiences at this time.

**3. Affirmatively Furthering Fair Housing:**

**a. Provide a summary of impediments to fair housing choice.**

The City did not received any complaints on any of prohibited bases related access to fair housing choice during the program year. However, we determined the following are contributing factors that may depress access to moderate priced housing:

- Stricter underwriting requirements including increased amount of income, required down payment, credit score, debt-to-income ratio, as well as, history of client credit, payment and etcetera. These increased/stricter requirements result in less mortgage approvals overall and even fewer approvals for low-income households.
- Average annual income for Daytona Beach is much lower than the state average and near the bottom for Volusia County. Many of the jobs in the City are tourism/service related which historically pay lower wages. Additionally, a substantial number of the jobs in the area are seasonal.
- Many of the better paying area jobs require education and background criteria that limit the employment mobility and thereby housing choice for a majority of residents.

**3. Affirmatively Furthering Fair Housing:**

**b. Identify actions taken to overcome effects of impediments identified.**

- The City continues to increase its local efforts to bring jobs to the area which do not require higher education degrees and experience but have a wage higher than the current average annual wage. This will increase housing access.
- The City of Daytona Beach sponsored the opportunity to attend the April 28, 2016 "Regional Fair Housing Summit" to residents, housing providers, City boards, and other community partners. In addition to direct calls and fliers, the opportunity to attend was advertised in the local newspaper.
- The City expensed \$490 and generated a significant amount of in-kind support from presenters, community agencies, and church leaders. The City engaged in activities to affirmatively further fair housing as follows:

April 6, 2016 – Public Fair Housing Seminar and Proclamation at City Hall.

April 25, 2015 – Fair Housing & Financial Wellness Clinic at Allen Community Day

April 28, 2016 – Sponsorship to attend "Regional Fair Housing Summit".

- Daily, Fair Housing material/information is provided to all clients inquiring about the City's housing programs to promote awareness about "Fair Housing".

**4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.**

The City of Daytona Beach continued pro-active approaches, used in previous years, to overcome identified impediments and meet underserved housing needs as follows:

- Continued efforts to complete "Flomich Woods" development have been finalized during this program year. Flomich Woods is a single family subdivision that expanded home ownership opportunities for low income persons. The subdivision is comprised of 23 single family homes. The City partnered with Habitat for Humanity and local Community Housing Development Organizations (CHDOs) to complete the development. The development is comprised of all new homes for very low income and low income households. A celebration of the completed project occurred during the program year with residents, community leaders, bankers and contractors.
- Continued discussions are underway to expand affordable home ownership opportunities with Home Building Contractors willing to finance new home construction and engage in an end loan for The City's housing programs.
- Continued efforts are being made to streamline and improve internal processing and operations efficiency.

**5. Leveraging Resources**

- a. Identify progress in obtaining "other" public and private resources to address needs.**
- b. How Federal resources from HUD leveraged other public and private resources.**
- c. How matching requirements were satisfied.**

Response:

a. The City of Daytona Beach's "Affordable Home Ownership Assistance Program" has resulted in securing private mortgages from lenders for low income households purchasing their first home.

b. State Housing Initiatives Partnership (SHIP) funding, is also used to leverage HUD HOME funds expensed. SHIP is a State of Florida program that addresses affordable homeownership and rental housing needs for very-low, low- and moderate-income households.

c. Matching requirements for HUD HOME funds are satisfied with State Housing Initiatives Partnership (SHIP) funding in addition to Land/Real Property appraised values, lot contributions and accumulated private lender resources. The City currently satisfy HOME match requirement from its excess match (over \$10 million) that accumulated overtime.

## **Managing the Process**

### **1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.**

Comprehensive internal procedures, monitoring, and daily attention to program operations are integral components that assure program strategies are met. Staff continually reviews its program operations and processes to achieve program goals. Overall, the City of Daytona Beach status of grant programs is successful and grant activity has been timely.

## **Citizen Participation**

### **1. Provide a summary of citizen comments.**

**2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.**

Citizen Participation response:

As required, this CAPER report was made available for public review and comment for a period not less than 15 days, beginning December 5, 2016, prior to being submitted to HUD. A Public Notice was advertised in the local newspaper regarding availability the Consolidated Annual Performance and Evaluation Report (CAPER) for citizen review and comment. No citizen comments were received.

## **Institutional Structure**

### **1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.**

Institutional Structure response:

The City of Daytona Beach Economic and Community Development meet with advisory boards, committees, housing partners (CHDOs), and contractors from time to time to address any coordination gaps identified.

Delivery of program services has also been a combined effort with the local Housing Authority.

## **Monitoring**

### **1. Describe how and the frequency with which you monitored your activities.**

The City of Daytona Beach Economic and Community Development Division has primary administrative oversight responsibilities of programs and services funded by Housing and Urban Development (HUD). Activities of HUD funded programs are monitored as follows:

- Internal paperwork and electronic data pertaining to programs and services funded are frequently reviewed and reconciled.
- Staff periodically obtain and review HUD publications, updates and website information to maintain awareness of current program regulations. Staff also attends trainings and workshops.
- Status information on program services is provided to Advisory Committees for review and comment.
- The City of Daytona Beach activities are audited and inspected, in its entirety, on an annual basis by independent auditors.

### **2. Describe the results of your monitoring including any improvements.**

The results of the monitoring process described above would reveal any compliance deficiencies that need to be addressed. There were no compliance concerns during the program year.

### **3. Self Evaluation**

- a. Describe the effect programs have in solving neighborhood and community problems.
- b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
- c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
- d. Indicate any activities falling behind schedule.
- e. Describe how activities and strategies made an impact on identified needs.
- f. Identify indicators that would best describe the results.
- g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
- h. Identify whether major goals are on target and discuss reasons for those that are not on target.
- i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Self Evaluation responses:

a & b. The effect on the programs and services delivered help solve individual, neighborhood and community problems. Programs and services that were delivered improved the quality of life for low to moderate income residents by addressing the following:

**Housing Needs** – Facilitated opportunities for availability, accessibility and affordability of decent,

safe, and sanitary affordable housing to citizens. Rendered services that provided assistance for owner occupied housing repairs and provided first time home buyers ownership opportunities.

**Special Needs Services** – Assisted in the availability and accessibility of various types of assistance for persons having disabilities or homeless.

**Community Service Needs** – Enhanced the quality of life for low and moderate income persons by providing educational, mentoring and support group programs through specialized non-profit organizations.

**Community Facility Needs** – Enhanced the quality of life for persons in low and moderate income neighborhoods by improving public facilities accessed by the community.

c. Decent housing and suitable living environment services were provided to low to moderate income residents as follows:

- Affordable Home Ownership Assistance Program for first time home buyers.
- Rehabilitation and reconstruction programs that brought structural housing deficiencies into compliance with current building safety codes.
- Minor Housing Repair Program that eliminated imminent threats to life and safety.

d. Any initiatives that fall behind schedule are primarily due to lack of program staff and funding for administrative cost. The City has only three full time staff members implementing all HUD and State housing programs.

e & f. The City of Daytona Beach Economic and Community Development programs and services did fulfill the objectives planned for the year. Clients have responded positively regarding the impact to their quality of life after receiving services.

g. Barriers that create negative impacts on fulfilling The City of Daytona Beach strategies and overall vision pertain to the following:

- Ongoing challenges of trying to do business in a sluggish economy
- Lack of funding resulting from decreases in federal and state entity budgets
- Ongoing changes in mortgages lenders policies and requirements
- Limited number of contractors, builders and developers willing to participate

h. Major goals of the City of Daytona Beach Economic and Community Development activities are being achieved despite barriers that challenge service delivery. The City of Daytona will continue to work on improving the delivery of its services and seek innovations that will promote effectiveness and efficiency.

i. Adjustments or improvements in strategies and activities that might better meet needs more effectively may include:

- Allowing extended 40-year mortgages under AHOAP, on a case-by-case basis
- Taking third mortgage lien position under the AHOAP, on a case-by-case basis
- Offer more program awareness and financial literacy programs to families

## **Lead-based Paint**

**1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.**

Lead-based Paint response:

The City of Daytona Beach informs all clients seeking housing services about lead based paint hazards. Also, the City of Daytona Beach efforts to reduce lead-based paint hazards entail inspection and evaluation of homes built before 1978. The City of Daytona will then take actions to correct hazards identified on units to be assisted if necessary. The City of Daytona Beach also requires sellers of existing pre-1978 properties to execute certification documenting the absence or presence of lead based hazards.

## HOUSING

### Housing Needs

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

#### **1. Describe Actions taken during the last year to foster and maintain affordable housing.**

Housing Needs response:

Actions taken by City of Daytona Beach to foster and maintain affordable housing involved providing down payment assistance to first time home buyers through the City's "Affordable Home Ownership Assistance Program" (AHOAP). This program assisted low income families with an opportunity to own a single family home. It fostered affordable, safe and decent housing opportunities for individuals who otherwise cannot accumulate enough funding to make the down payment to purchase a home. The AHOAP program assists with closing cost, home inspection, minor repairs, down payment, and/or contribution of a lot. Private mortgage lender funds are leveraged to provide this service.

Additional housing opportunities were fostered through partnerships with Allen Community Development Organization to provide shelter and counseling services for homeless and indigent persons. The City of Daytona Beach did not engage in any new CHDO activity this period; however, efforts are still being made to provide affordable rental housing for very low and low income tenants.

The City of Daytona Beach completed the development of Flomich Woods, a 23 unit single family subdivision, to expand housing opportunities specifically for very low to low income persons. The new single family homes built serve very low income and low income households. The development project is now complete.

**Specific Housing Objectives**

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.

The table below describes The City of Daytona Beach progress in meeting specific objective of providing affordable housing and the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals:

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number	Outcome Objective*
<b>Rental Housing Objectives</b>						
01 12 14A 14B 14G	<b>Affordable Rental Housing CHDO Set Aside and Multi-Family Complex Project</b>  Increase the supply of affordable rental housing and Improve the quality of affordable rental housing	HOME	Number of rental units made available for low income persons	0	0  VL   L   M 0   0   0	DH-01 DH-02
<b>Owner Housing Objectives</b>						
14A	<b>Housing Rehabilitation and Senior Rehabilitation / Senior Reconstruction</b>  Improve the quality of owner occupied housing	HOME	Number of projects completed for eligible low income persons for safe, sanitary and decent living conditions	5	7  VL   L   M 6   1   0	DH-01
14H	<b>Minor Repairs</b>  Improve the quality of owner occupied housing	CDBG	Number of projects completed for eligible low income persons	20	7  VL   L   M 2   5   0	DH-01
14A	<b>HOME Affordable Ownership Rehabilitation</b>  Increase availability of affordable owner occupied housing and improve the quality of owner occupied housing	HOME	Number of completed projects for first time home buyers served under the City's "Affordable Home Ownership Assistance Program"	0	0  VL   L   M 0   0   0	DH-01
5U	<b>Housing Rehabilitation Counseling Services</b>  Preserve and improve the quality of owner occupied homes for low income residents	CDBG	Number of individuals counseled and screened seeking owner occupied housing repair assistance	175	150  VL   L   M 0   150   0	DH-01 DH-03



Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Actual Number			Outcome Objective*
05	<b>Home Buyer Education and Counseling</b>  Increase availability of affordable owner occupied housing and improve access to affordable owner housing	CDBG	Number of unduplicated potential first time home buyer screenings for the City's "Affordable Home Ownership Assistance Program"	1	9			DH-01
					2	7	0	
13	<b>Affordable Home Ownership Assistance</b>  Increase availability of affordable owner housing and improve access to affordable owner housing	HOME	Number of first time home buyers served under the City's "Affordable Home Ownership Assistance Program"	1	9			DH-01 DH-02
					2	7	0	

**2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.**

The City of Daytona Beach continues to make progress on providing affordable housing programs that meet Section 215 definition of affordable housing. Although challenges in the delivery of services have resulted from home mortgage crisis and budget reductions. The City of Daytona Beach accomplishments in providing affordable housing for rental and ownership were as follows:

- Affordable Home Ownership Assistance Program (AHOAP) – A strategy to assist eligible households in overcoming financial barriers to purchasing an affordable home by providing down payment, home inspections, minor repairs and closing costs. This program provided first time home ownership opportunities this reporting period.
- Continued support to the local Housing Authority attainment of Low Income Tax Credits, to construct affordable rental housing for occupancy by low income households. Actual Accomplishment – The City committed up to \$75,000 support to expand Phase I of Multi-Family Complex affordable rental property has already been completed: Constructed thirteen (13) affordable rental units located at 101 Rip Collins Drive – The Villages At Halifax II.

**3. Describe efforts to address “worst-case” housing needs and housing needs of persons with disabilities.**

The City of Daytona Beach efforts to address “worst-case” housing needs and housing needs of persons with disabilities was done by assessment and prioritization. The City of Daytona Beach determined it was essential for senior citizens with low income or permanently disabled have safe, decent and sanitary living conditions and implemented a “Senior Rehabilitation/Reconstruction” Program. This program specifically targets very low and low income senior home owners (persons at least 62 years of age and/or individuals who are permanently disabled) that require major rehabilitation or re-construction of their home to meet applicable building codes for safe and sanitary living conditions. At year end, one (1) person, at least 62 years of age and/or individuals who are permanently disabled, was assisted.

## **Public Housing Strategy**

### **1. Describe actions taken during the last year to improve public housing and resident initiatives.**

Public Housing Strategy response:

There is a local Housing Authority which is the primary agency that addresses public housing needs in the area. The local Housing Authority operates independent of the City of Daytona Beach. However, the City of Daytona Beach has a cooperative working relationship in meeting housing needs for low income households.

The City of Daytona is active to assist public housing individuals seeking self-sufficiency opportunities and purchase their own home. Assistance to individuals seeking to purchase their first home is done through the City of Daytona Beach's "Affordable Home Ownership Assistance Program" (AHOAP). Although several individuals were served and obtained their first home through AHOAP, none were from the public housing authority.

## **Barriers to Affordable Housing**

### **1. Describe actions taken during the last year to eliminate barriers to affordable housing.**

Affordable Housing response:

The City of Daytona Beach continued actions consistent with previous years to overcome barriers to affordable housing. Actions taken to minimize and/or eliminate barriers to achieving successful program outcomes include:

- Improved public awareness regarding the City of Daytona housing programs and services using printed and electronic media.
- Continued pursuing land acquisition opportunities to develop more affordable family subdivisions and neighborhoods similar to our Flomich Woods project. The Flomich Woods project is a 23 unit single family subdivision development to expand housing opportunities for low income persons. The City of Daytona Beach worked closely with Consolidated Tomoka Land Company, a major Florida real estate management company, in obtaining the land. The City also worked closely with Forte McCauley, a leading developer on Florida's east coast, to complete the subdivision's infrastructure. The City of Daytona Beach has since collaborated with Habitat for Humanity and two (2) CHDO agencies to assist in our affordable housing efforts. The subdivision is now 100% completed during this program year.

## **HOME/ American Dream Down Payment Initiative (ADDI)**

### **1. Assessment of Relationship of HOME Funds to Goals and Objectives Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.**

The City of Daytona Beach engaged in an Affordable Home Ownership program for first time home buyers that benefitted nine (9) low income households using Home funds.

**2. HOME Match Report - Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan year.**

The City of Daytona Beach HOME Match Report #40107-A is located behind Tab #3.

**3. HOME MBE and WBE Report - Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).**

The City of Daytona Beach MBE and WBE Report #40107 is located behind Tab #3.

**4. Assessments**

**a. Detail results of on-site inspections of rental housing.**

The City of Daytona Beach inspection of rental housing is located behind Tab #3.

**b. Describe the HOME jurisdiction's affirmative marketing actions.**

The City of Daytona Beach disseminated information and conducted workshops to owners, tenants, and general public about its programs and fair housing laws. The information was provided to social service providers, housing advocacy groups, churches, and other organizations. The City also includes HUD equal housing opportunity logo on its brochures.

**c. Describe outreach to minority and women owned businesses.**

The City of Daytona Beach adopted an Ordinance in 1994 to promote participation and outreach to Minority and Women Owned businesses when awarding city contracts. A listing of minority and women owned business enterprises is maintained on the City's website.

## HOMELESS

### Homeless Needs

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

**1. Identify actions taken to address needs of homeless persons.**

The City of Daytona Beach addressed the needs of homeless persons by supporting the operating cost Allen Community Development Restoration House Program. The program specifically administer to homeless, indigent and other special needs persons to provide affordable rental housing and counseling services to facilitate shelter, job placement assistance, and drug/alcohol addiction related services.

**2. Identify actions to help homeless persons make the transition to permanent housing and independent living.**

Due to funding limitations, the City of Daytona Beach did not engage in any actions beyond what is described in #1 above that addressed helping homeless persons make the transition to permanent housing and independent living.

**3. Identify new Federal resources obtained from Homeless SuperNOFA.**

The City of Daytona Beach did not obtain any new federal resources from Homeless SuperNOFA.

## **Specific Homeless Prevention Elements**

### **1. Identify actions taken to prevent homelessness.**

- The City of Daytona Beach "Affordable Home Ownership Assistance Program" (AHOAP) supports efforts to reduce homelessness. The program provides extremely low to low income an opportunity to own a single family home for the first time. The program provides down payment and closing cost assistance for individuals that could potentially become homeless due to a lack of homebuyer assistance or affordable rental housing.

- The City also provides counseling services to first time homebuyers and homeowners in efforts to prevent homelessness and maintain the current housing stock. The service encourages budgeting, credit counseling, home maintenance workshops, and foreclosure prevention.

### **~~Emergency Shelter Grants (ESG) N/A~~**

- ~~1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).~~
- ~~2. Assessment of Relationship of ESG Funds to Goals and Objectives~~
  - ~~a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.~~
  - ~~b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.~~
- ~~3. Matching Resources~~
  - ~~a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.~~
- ~~4. State Method of Distribution~~
  - ~~a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.~~
- ~~5. Activity and Beneficiary Data~~
  - ~~a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.~~
  - ~~b. Homeless Discharge Coordination~~
    - ~~i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.~~
  - ~~c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.~~

The City of Daytona Beach does not receive ESG funding.

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

#### 1. Assessment of Relationship of CDBG Funds to Goals and Objectives

- a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
- b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
- c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.

The City of Daytona Beach use of CDBG funds and specifics regarding goals, objectives, outcomes, and beneficiary data are detailed in the following tables:

### Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>CDBG Administration</b>
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<b>The primary purpose of this project is to help:</b> <input checked="" type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input checked="" type="checkbox"/> Persons with Disabilities /Special Needs <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input checked="" type="checkbox"/> Economic Growth Activity <input checked="" type="checkbox"/> Community Development Activity
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<b>Objective Category:</b> <input type="checkbox"/> Decent Housing (DH) <input type="checkbox"/> Suitable Living Environment (SL) <input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b> <input type="checkbox"/> Availability/Accessibility (01) <input type="checkbox"/> Affordability (02) <input type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> N/A <b>PRIORITY NEED:</b> N/A 21A GENERAL PROGRAM ADMINISTRATION	570.206	<b>PRIORITY CATEGORY:</b> Planning/Administration <b>HUD Activity/ IDIS Project #:</b> 1700
<b>DESCRIPTION:</b> PLANNING ACTIVITY, GENERAL ADMINISTRATION, AND OPERATIONAL COST TO IMPLEMENT CDBG PROGRAM SERVICES DELIVERED. (COST CENTER ACCT -150740)		<b>PROJECT LOCATION:</b> ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL

<b>Specific Objective(s):</b>	Achieve grant goals in compliance with HUD regulations
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<b>Performance Indicator(s):</b>	Comply with administrative cost limitation to not exceed 20% of the year's grant award plus actual program income received in award year.
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### OUTCOMES AND ACCOMPLISHMENTS

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expensed benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+
CDBG	Not to exceed 20% of funds	N/A	\$115,461	\$117,640	N/A	N/A	N/A	N/A
Comments:	Cost in this category must not to exceed 20% of the total grant award, plus program income as required by HUD.							

### Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Housing Rehabilitation Counseling Services</b>
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<b>The primary purpose of this project is to help:</b> <input type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input checked="" type="checkbox"/> Persons with Disabilities /Special Needs <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input type="checkbox"/> Economic Growth Activity <input type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input checked="" type="checkbox"/> Decent Housing (DH)	<input type="checkbox"/> Suitable Living Environment (SL)	<input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input checked="" type="checkbox"/> Availability/Accessibility (01)	<input type="checkbox"/> Affordability (02)	<input checked="" type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> #6 – HOUSING COUNSELING FOR RESIDENTIAL REHABILITATION MATRIX: 5U HOUSING COUNSELING	570.207 (B)(4)	<b>PRIORITY CATEGORY</b> Owner Occupied Housing	<b>HUD Activity/ IDIS Project #:</b>  <u>1698</u>
<b>DESCRIPTION:</b> STAFF ACTIVITY PERTAINING TO PRELIMINARY CLIENT ELIGIBILITY DETERMINATION, CLIENT COUNSELING, AND CLIENT INTAKE PAPERWORK FOR ALL RESIDENTS SEEKING MINOR OR MAJOR HOUSING REHABILITATION SERVICES. (COST CENTER ACCT 150760) - LMC.		<b>PROJECT LOCATION:</b>  ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL (intake office)  Projects - Citywide	

<b>Specific Objective(s):</b>	Improve the quality of owner occupied housing
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<b>Performance Indicator(s):</b>	Number of individuals counseled and screened seeking housing assistance for major or minor repairs.
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### OUTCOMES AND ACCOMPLISHMENTS

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expensed benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+

<b>CDBG</b>	175	150	\$46,000	\$36,407	0	150	0	25
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<b>Characteristics of Persons Served</b>	<u>White</u> 15	<u>Black</u> 130	<u>Hispanic</u> -	<u>Other</u> 5	<u>Disabled</u> 10	<u>Female HOH</u> 58
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<b>Comments:</b>	None
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### Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Delivery Cost</b> <b>Housing Rehabilitation Delivery Cost</b>
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<b>The primary purpose of this project is to help:</b> <input type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input type="checkbox"/> Persons with Disabilities /Special Needs <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input type="checkbox"/> Economic Growth Activity <input type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input checked="" type="checkbox"/> Decent Housing (DH) <input type="checkbox"/> Suitable Living Environment (SL) <input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input type="checkbox"/> Availability/Accessibility (01) <input type="checkbox"/> Affordability (02) <input checked="" type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> #1 – RESIDENTIAL REHABILITATION, SENIOR HOUSING, LEAD BASED PAINT TEST/ABATEMENT & SINGLE FAMILY HOUSING MATRIX: 14H REHABILITATION ADMINISTRATION 570.202 05P SCREENING FOR LEAD-BASED PAINT/LEAD HAZARDS POISON 570.202(A)		<b>PRIORITY CATEGORY</b>	<b>Owner Occupied Housing</b>
		<b>HUD Activity/ IDIS Project #:</b>	
		1699	
<b>DESCRIPTION:</b> PROGRAM COST TO PROVIDE OWNER OCCUPIED HOUSING SERVICES, FEASIBILITY INSPECTIONS, AND WORK WRITE UP ON ALL HOUSING REHABILITATION AND FIRST TIME HOME BUYERS ACTIVITY. (COST CENTER ACCT 150750) - LMC.	<b>PROJECT LOCATION:</b>		
	ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL (intake office) Projects - Citywide		

<b>Specific Objective(s):</b>	Improve the quality of owner housing Improve the availability of services for low income persons
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<b>Performance Indicator(s):</b>	Number of units being considered for major or minor housing repair to address unsafe and unsanitary living conditions.
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### OUTCOMES AND ACCOMPLISHMENTS

<b>FUNDING:</b>	<u>UNITS</u>	<u>EXPENSE</u>	At least 70% of the amount expensed benefitted Low income persons
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<u>SOURCE</u>	<u>PLANNED</u>	<u>ACTUAL</u>	<u>PLANNED</u>	<u>ACTUAL</u>	Very Low	Low	Moderate	62+
<b>CDBG</b>	30	14	\$125,00	\$209,525	10	4	0	8

<b>Characteristics of Persons Served</b>	<u>White</u>	<u>Black</u>	<u>Hispanic</u>	<u>Other</u>	<u>Disabled</u>	<u>Female HOH</u>
	4	10	-	-	-	10

<b>Comments:</b>	None
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### Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Minor Repairs Owner Occupied Households</b>
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<b>The primary purpose of this project is to help:</b> <input type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input checked="" type="checkbox"/> Persons with Disabilities /Special Needs <input type="checkbox"/> Public Housing Needs <input checked="" type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input type="checkbox"/> Economic Growth Activity <input type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input checked="" type="checkbox"/> Decent Housing (DH) <input type="checkbox"/> Suitable Living Environment (SL) <input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input checked="" type="checkbox"/> Availability/Accessibility (01) <input type="checkbox"/> Affordability (02) <input type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> #1 – RESIDENTIAL REHABILITATION, SENIOR HOUSING, LEAD BASED PAINT TEST/ABATEMENT, EMERGENCY EFFICIENT IMPROVEMENTS & SINGLE FAMILY HOUSING MATRIX: 14H REHABILITATION ADMINISTRATION 570.202 05P SCREENING FOR LEAD-BASED PAINT/LEAD HAZARDS POISON 570.202(A)		<b>PRIORITY CATEGORY</b>	<b>Owner Occupied Housing</b>
		<b>HUD Activity/ IDIS Project #:</b>	
		<u>1701,1702,1703,1704,1705,1706,1707</u>	

<b>DESCRIPTION:</b> PROVIDES FOR MINOR REPAIRS TO CORRECT OR ELIMINATE IMMINENT THREATS LIFE, SAFETY, HEALTH, OR DISASTER MITIGATION FOR LOW INCOME OWNER OCCUPIED HOUSEHOLDS. A DEFERRED MORTGAGE LIEN FOR A PERIOD OF 1 YEAR IS IMPOSED TO RECAPTURE PROGRAM COST IF ELIGIBILITY DOES NOT REMAIN FOR THAT PERIOD. SERVICES MAY ALSO INCLUDE REPAIRS TO OWNER OCCUPIED HOMES RESULTING FROM DAMAGE BY DECLARED DISASTERS. (WO# 151XXX) - LMC.	<b>PROJECT LOCATION:</b>
	ECONOMIC AND COMMUNITY DEVELOPMENT DIVISION 301 S. Ridgewood Ave Daytona Beach, FL (intake office)  Projects - Citywide

<b>Specific Objective(s):</b>	Improve the quality of owner occupied housing
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<b>Performance Indicator(s):</b>	Number of owner occupied households with minor repairs completed
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### **OUTCOMES AND ACCOMPLISHMENTS**



FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expensed benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+
CDBG	20	7	\$240,848	\$80,250	2	5	0	5
Characteristics of Persons Served			White 4	Black 3	Hispanic 1	Other -	Disabled 1	Female HOH 5
Comments:	None							

### Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Public Services (Homeless Restoration House Program)</b>
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<b>The primary purpose of this project is to help:</b> <input checked="" type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input checked="" type="checkbox"/> Persons with Disabilities /Special Needs <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input checked="" type="checkbox"/> Economic Growth Activity <input type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input type="checkbox"/> Decent Housing (DH)	<input checked="" type="checkbox"/> Suitable Living Environment (SL)	<input checked="" type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input checked="" type="checkbox"/> Availability/Accessibility (01)	<input checked="" type="checkbox"/> Affordability (02)	<input type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> 29 – PUBLIC SERVICES (SHELTER AND COUNSELING SERVICES) MATRIX: 03T OPERATING COSTS OF HOMELESS PROGRAMS	570.201(E)	<b>PRIORITY CATEGORY</b>	<b>Rental Housing</b>
		<b>HUD Activity/ IDIS Project #:</b>	
		1711	
<b>DESCRIPTION:</b> PROVIDES FUNDING FOR EMPLOYMENT OPPORTUNITIES TO LOW INCOME AT-RISK YOUTH. THE SUMMER YOUTH EMPLOYMENT PROGRAM FOSTERS EMPLOYABILITY SKILLS, MONEY MANAGEMENT AND LIFE SKILLS. (#151330) - LMC.	<b>PROJECT LOCATION:</b>		
	ALLEN COMMUNITY RESTORATION HOUSE 310 KINGSTON AVENUE, DAYTONA BEACH, FL		

<b>Specific Objective(s):</b>	Increase affordable shelter and counseling service opportunities for homeless persons.
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<b>Performance Indicator(s):</b>	Number of persons served.
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### OUTCOMES AND ACCOMPLISHMENTS

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expensed benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+
CDBG	0	19	\$0	\$10,628	19	0	0	0
Comments:	None							
Characteristics of Persons Served			White 15	Black 4	Hispanic -	Other -	Disabled 3	Female HOH -

## Performance Outcome Detail:

<b>Period Covered:</b> 10/1/15 – 09/30/16	<b>Project/Activity:</b>	<b>Public Facilities and Improvements</b>
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<b>The primary purpose of this project is to help:</b> <input type="checkbox"/> Homeless Needs <input type="checkbox"/> Persons with HIV/AIDS <input type="checkbox"/> Persons with Disabilities / Special Needs <input type="checkbox"/> Public Housing Needs <input type="checkbox"/> Owner Occupied Housing Needs <input type="checkbox"/> Rental Housing Needs <input type="checkbox"/> Economic Growth Activity <input checked="" type="checkbox"/> Community Development Activity
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<b>Objective Category:</b>	<input type="checkbox"/> Decent Housing (DH) <input checked="" type="checkbox"/> Suitable Living Environment (SL) <input type="checkbox"/> Economic Opportunity (EO)
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<b>Outcome Category:</b>	<input checked="" type="checkbox"/> Availability/Accessibility (01) <input type="checkbox"/> Affordability (02) <input type="checkbox"/> Sustainability (03)
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<b>HUD STRATEGY:</b> NON-HOUSING COMMUNITY DEVELOPMENT NEED <b>PRIORITY NEED:</b> #4 - COMMUNITY/PUBLIC FACILITY NEEDS MATRIX: 03 PUBLIC FACILITIES IMPROVEMENTS (GENERAL) 570.201(C)	<b>PRIORITY CATEGORY</b>	<b>Public Facilities</b>
		<b>HUD Activity/ IDIS Project #:</b>
		1688
<b>DESCRIPTION:</b> FUNDING FOR INSTALLATIONS AND/OR IMPROVEMENTS TO PUBLIC FACILITIES IN LOW INCOME NEIGHBORHOODS (#151425 & 601523) - LMA.	<b>PROJECT LOCATION:</b>  NEIGHBORHOOD/RECREATION CENTERS Joe Harris Park, Yvonne Scarlett-Golden Cultural Arts & Education Center, Derbyshire Park, and Cypress Aquatic Center Daytona Beach, FL  Street Improvement Orange Ave – Daytona Beach, FL	

<b>Specific Objective(s):</b>	Improve and/or increase quality of streets and community facilities in low-income neighborhoods.
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<b>Performance Indicator(s):</b>	Number of improved community/public facilities completed in low income neighborhoods.
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### OUTCOMES AND ACCOMPLISHMENTS

FUNDING: SOURCE	UNITS		EXPENSE		At least 70% of the amount expended benefitted Low income persons			
	PLANNED	ACTUAL	PLANNED	ACTUAL	Very Low	Low	Moderate	62+
CDBG	1	1	\$50,000	\$168,129	N/A	N/A	N/A	N/A

<b>Characteristics of Persons Served</b>	<u>White</u>	<u>Black</u>	<u>Hispanic</u>	<u>Other</u>	<u>Disabled</u>	<u>Female HOH</u>
	-	-	-	-	-	-

<b>Comments:</b>	Completed in Low Income Census Tracts
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**Describe the manner in which the recipient would change its program as a result of its experiences.**

As a result of past experiences and forecasts predicting a slow economy recovery, the City of Daytona Beach does not anticipate any significant program changes in outcomes and delivery of its services.

**Changes in Program Objectives**

- d. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.

The City of Daytona Beach did not incur any changes in pursuing program objectives planned. The City engaged in activities that met the needs of citizens having very low to moderate income. The engaged activities addressed the primary objectives stated in the executive summary.

Except for adjustments in response to an emergency need, such as a declared disaster, the City of Daytona Beach does not anticipate any changes in its programs beyond tweaking operating practices to adjust for limited funds available.

**Assessment of Efforts in Carrying Out Planned Actions**

- e. Indicate how grantee pursued all resources indicated in the Consolidated Plan.

The City of Daytona Beach pursued all resources indicated in the Consolidated Plan for the 2015-2016 program year. The City completed all required paperwork and performed all processes necessary to achieve funding from the resources indicated in its Consolidated Plan.

- f. Indicate how grantee provided certifications of consistency in a fair and impartial manner.

The City of Daytona Beach is a governmental entity that operates under the State of Florida "sunshine law". This means all records, activities, and meetings are open to the public. The City also provides public notices regarding planned meetings and activities. The City policies, regulations and operating practices are consistent, fair and impartial on all programs and services delivered. Services are available to all citizens meeting eligibility requirements that pertain to the applicable program and/or service regardless of race, ethnic origin, gender or any other basis of discrimination.

- g. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

The City of Daytona Beach governmental process actually encourages achievement of goals and objectives. Elected city officials and administrative leaders must first adopt and approve the Consolidated Plan prior to any implementation actions. The City operates under the State of Florida sunshine law and conducts public meetings regarding planned activities. The City adopted policies, regulations and operating practices do not willfully hinder Consolidated Plan implementation nor act to be impartial on delivery of programs and services to be delivered. Cooperative efforts of other city departments (legal, finance, planning, permits and licensing, etc.) also encourage successful outcomes of Consolidated Plan activities being implemented.

**For Funds Not Used for National Objectives**

- h. Indicate how use of CDBG funds did not meet national objectives.
- i. Indicate how did not comply with overall benefit certification.

All CDBG funds disbursed by The City of Daytona Beach were used to meet a national HUD objective in its entirety and in accordance with HUD compliance requirements.

**Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property**

- j. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
- k. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
- l. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

The City of Daytona Beach incurs minimal displacement of persons from CDBG assisted activities. Only homeowners residing in units assisted under "Owner Occupied Housing Rehabilitation/Reconstruction Program" are temporarily relocated during the construction process for safety reasons determined necessary. Relocations are temporary and the homeowner (client) of the unit being rehabilitated or reconstructed makes accommodation arrangements with other family members or friends.

**Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons**

- m. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
- n. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.
- o. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

The City of Daytona Beach economic development activities only pertain to business development and employability skills training. No jobs were made available through the City of Daytona Beach economic program.

**Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit**

- p. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

All City of Daytona Beach economic and community development programs only serve and benefit very low, low and moderate income residents.

**Program income received**

- q. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.

The City of Daytona Beach received a total of \$0 in program income that was returned to each revolving fund for economic and community development programs as follows:

- r. Detail the amount repaid on each float-funded activity.

The City of Daytona Beach did not incur any float funded activities.

- s. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
- t. Detail the amount of income received from the sale of property by parcel.

The City of Daytona Beach did not generate any program income from the sale of property acquisitioned with CDBG or HOME funds.

**Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:**

- u. The activity name and number as shown in IDIS;
- v. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
- w. The amount returned to line-of-credit or program account; and
- x. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

The City of Daytona Beach did not make any reimbursements for expenditures (made in previous reporting periods) that have been disallowed.

**Loans and other receivables**

- y. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.

The City of Daytona Beach did not incur any float-funded activities.

- z. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.

A total number of three (3) other loans having a principal balance of less than \$15,000. are outstanding and due to The City of Daytona Beach.

- aa. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.

The City of Daytona Beach total outstanding forgivable loans are as follows:

Terms of forgivable loans require recipients to:

1. Maintain hazard insurance and keep property taxes current.
2. Maintain dwelling in accordance with routine maintenance standards.
3. Maintain yard and property free of debris
4. Consent to annual inspections by City personnel to verify above items.

bb. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.

The City of Daytona Beach did not incur any default activities whereby balances were written off during the reporting period.

cc. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

The City of Daytona Beach does not incur any default activities whereby balances were written off during the reporting period.

6. Lump sum agreements

- a. Provide the name of the financial institution.
- b. Provide the date the funds were deposited.
- c. Provide the date the use of funds commenced.
- d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

The City of Daytona Beach does not have any lump sum agreements.

7. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year

- a. Identify the type of program and number of projects/units completed for each program.
- b. Provide the total CDBG funds involved in the program.
- c. Detail other public and private funds involved in the project.

<u>PROGRAM</u>	<u>ACCOMPLISHMENTS</u>	<u>EXPENSED</u>	<u>SOURCE</u>
Housing Rehabilitation Counseling Services	Provided intake services to 150 residents seeking some type of owner occupied housing assistance	\$36,407	CDBG
Housing Rehabilitation Delivery Cost	Program Cost that provided administrative and inspection for housing rehabilitation activities. 14 units were completed/underway.	\$209,525	CDBG
Minor Repair Program	Assisted 7 low income owner occupied households with roofing, electrical, heating/cooling and structural emergency threats to life, safety and health.	\$80,250	CDBG
HOME Affordable Ownership Program Rehabilitation Assistance	Assisted 0 low income first time home buyer with minor repair of an existing home purchased through the City's Affordable Home Ownership Assistance Program (AHOAP)	\$0	HOME
Rental Housing Program	n/a	\$0	HOME
Hsg Rehab and Senior Rehabilitation / Reconstruction Program	Assisted 7 very low income home owners with major restoration or new home construction to bring their homes up to applicable building codes for descent, safe and sanitary living conditions.	\$129,275	HOME

8. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
  - a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

## **Antipoverty Strategy**

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Actions taken during the year to reduce the number of persons living below the poverty level involved economic development and economic service activities.

The City of Daytona Beach established a Sub-recipient agreements with Allen Community Development Organization to stimulate and increase economic opportunities for homeless, indigent and other special needs persons living below the poverty level. Services provided included affordable rental shelter and counseling services to facilitate shelter assistance, job placement and drug/alcohol addiction related services.

Outreach efforts are regularly conducted that are aimed at attracting businesses to locate in low-income neighborhoods of the City through a combination of incentives offered by the City's Community Redevelopment Areas (CRAs) and any other local known incentives.

## **NON-HOMELESS SPECIAL NEEDS**

### **Non-homeless Special Needs**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

## **Specific HOPWA Objectives**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. ~~Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives~~  
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
  - a. ~~That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;~~
  - b. ~~That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;~~
  - c. ~~That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;~~
  - d. ~~That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;~~
  - e. ~~That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally;~~
  - f. ~~That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.~~
  
2. ~~This should be accomplished by providing an executive summary (1-5 pages) that includes:~~
  - a. ~~Grantee Narrative~~
    - i. ~~Grantee and Community Overview~~
      - (1) ~~A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services~~
      - (2) ~~How grant management oversight of project sponsor activities is conducted and how project sponsors are selected~~
      - (3) ~~A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS~~
      - (4) ~~A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body~~
      - (5) ~~What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations~~
      - (6) ~~Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.~~
  
    - ii. ~~Project Accomplishment Overview~~
      - (1) ~~A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences~~



- ~~(2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds~~
  - ~~(3) A brief description of any unique supportive service or other service delivery models or efforts~~
  - ~~(4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.~~
- iii. ~~Barriers or Trends Overview~~
- ~~(1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement~~
  - ~~(2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and~~
  - ~~(3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years~~
- b. ~~Accomplishment Data~~
- ~~i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).~~
  - ~~ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).~~

The City of Daytona Beach does not receive HOPWA funding.

## OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

There are no major issues or compliance concerns with the City of Daytona Beach HUD CDBG and HOME funded programs.