

MINUTES

SPECIAL MEETING - COMMUNITY REDEVELOPMENT AGENCY BOARD (CRA)

August 17, 2011

Minutes of the Special Meeting of the Community Redevelopment Agency Board of The City of Daytona Beach, Florida, held on Wednesday, August 17, 2011, at 6:00 p.m., in the Commission Chambers, City Hall, 301 South Ridgewood Avenue, Daytona Beach, Florida.

1. Roll Call.

Commissioner Pamela Woods	Present
Commissioner Kelly White	Present
Commissioner Robert Gilliland	Present
Commissioner Patrick Henry	Present
Commissioner Cassandra Reynolds	Present
Commissioner Edith Shelley	Present
Mayor Glenn Ritchey	Present

Also Present:

James V. Chisholm, City Manager
Marie Hartman, City Attorney
Jennifer L. Thomas, City Clerk

2. Commissioner Shelley led the invocation.

3. Commissioner Woods led the Pledge of Allegiance to the Flag.

4. Adopted/Minutes of the Special Meeting of the Community Redevelopment Agency Board of The City of Daytona Beach, Florida, held Wednesday, July 20, 2011, at 6:00 p.m., in the Commission Chambers, City Hall, 301 South Ridgewood Avenue, Daytona Beach, Florida.

It was moved by Commissioner Woods to approve the July 20, 2011, Special Community Redevelopment Agency Board Meeting Minutes. Seconded by Commissioner White. The motion passed 7-to-0 with the breakdown as follows:

Commissioner Woods	Yea
Commissioner White	Yea
Commissioner Gilliland	Yea
Commissioner Henry	Yea
Commissioner Reynolds	Yea
Commissioner Shelley	Yea
Mayor Ritchey	Yea

5. AGENDA APPROVAL

James V. Chisholm, City Manager read the Agenda changes:

No changes.

It was moved by Commissioner Gilliland to approve the Agenda. Seconded by Commissioner Henry. The motion passed 7-to-0 with the breakdown as follows:

Commissioner Woods	Yea
Commissioner White	Yea
Commissioner Gilliland	Yea
Commissioner Henry	Yea
Commissioner Reynolds	Yea
Commissioner Shelley	Yea
Mayor Ritchey	Yea

6. PUBLIC COMMENT BY PEOPLE ADDRESSING THE COMMUNITY REDEVELOPMENT AGENCY FOR ITEMS ON THE AGENDA.

John Nicholson, 413 N. Grandview Avenue, Daytona Beach spoke about the Regular meeting agendas being available during the Community Redevelopment Agency meeting and the need for improvements in the E-Zone (broken, mismatch colors of brick on the boardwalk). The City cannot afford to wait for improvements (lighting) to the area. Suggested that the trolley service (he advocated for the service) provide service down Main Street.

Marjorie Johnson, 122 South Keech Street, Daytona Beach stated that she was concerned about money being spent in her community (referred to Martin Luther King Blvd.). She would like to see the community look better.

7. ADMINISTRATIVE ITEMS

7A. Adopted/Resolution No. CRA 11-15 authorizing the expenditure of Main Street Redevelopment Funds, in an amount not to exceed \$60,000, to approve Change Order No. 2 with Clarion Associates, 101 Market Street, Suite D, Chapel Hill, NC 27516, for consulting services related to preparation of form based guidelines for the Entertainment Zone (E-Zone). City Clerk Thomas read the Resolution by title only. A RESOLUTION APPROVING THE EXPENDITURE OF TAX INCREMENT FUNDS IN THE AMOUNT OF \$60,000 FROM THE MAIN STREET REDEVELOPMENT AREA TRUST FUND FOR PROFESSIONAL SERVICES IN THE PREPARATION OF E-ZONE LAND DEVELOPMENT REGULATIONS; AND PROVIDING AN EFFECTIVE DATE.

No discussion.

It was moved by Commissioner Shelley to adopt the Resolution. Seconded by Commissioner Woods. The Resolution was adopted 7-to-0 with the breakdown as follows:

Commissioner Woods	Yea
Commissioner White	Yea
Commissioner Gilliland	Yea
Commissioner Henry	Yea
Commissioner Reynolds	Yea
Commissioner Shelley	Yea
Mayor Ritchey	Yea

7B. Adopted/Resolution No. CRA 11-16 authorizing the expenditure of Downtown Redevelopment Funds, in the amount of \$13,530.51, for Change Order No. 3, needed for the Final Estimate Reconciliation Agreement with Truant/Crossroads J.V., 911 Beville Road, Building D, Suite 5, Daytona Beach, Florida 32119, for restraining and rerouting of the six-inch water mains, six-inch reuse and 12 inch reuse piping in compliance with City and Florida Department of Environmental Protection requirements, partial removal and disposal of a subterranean lift station wet well, removal of two (2) palm trees, 39 linear feet (LF) of environmental curbing, 18 LF of sidewalk, and upgrading of irrigation piping.

The total amount of Change Order No. 3 is \$38,017.32. The Final Reconciliation Agreement reflects the final contract amount of \$402,353.71. Previous authorized funding totaled \$365,377.39, leaving a balance of \$36,976.32 needed to close out the project. The remaining funds will come from the Water and Sewer Improvement Fund (\$23,445.81). City Clerk Thomas read the Resolution by title only. A RESOLUTION APPROVING THE EXPENDITURE OF DOWNTOWN REDEVELOPMENT AREA TAX INCREMENT FUNDS IN THE AMOUNT OF \$13,530.51 FOR CHANGE ORDER NO. 3 TO THE OLD DAYTONA NEIGHBORHOOD STREETScape CONTRACT WITH TRUANT-CROSSROADS J. V.; AND PROVIDING AN EFFECTIVE DATE.

No discussion.

It was moved by Commissioner Shelley to adopt the Resolution. Seconded by Commissioner Gilliland. The Resolution was adopted 7-to-0 with the breakdown as follows:

Commissioner Woods	Yea
Commissioner White	Yea
Commissioner Gilliland	Yea
Commissioner Henry	Yea
Commissioner Reynolds	Yea
Commissioner Shelley	Yea
Mayor Ritchey	Yea

8. COMMENTS AND INQUIRIES FROM THE COMMUNITY REDEVELOPMENT AGENCY BOARD AND CITY MANAGER.

Mayor Ritchey opened the floor to the CRA for comments, questions or thoughts.

Commissioner Woods replied she wanted to make one comment and that was in reference to the unpaved lot on A1A that the Commission changed the rules on months ago; continues to not be improved. She found out that the request hasn't gone before the Main Street board because it has to go for review by a Technical Review Committee (TRC). She knew they had to work really diligently with staff on this and now there is a glitch and it has caused another delay. Secondly, there is a new sign up down there and she found out from Paul McKittrick it does meet the City's standards. Her comment on that was that the standards are terrible, because the new sign doesn't look much better than the one that was previously there. She was hoping this would make it to the Main Street board on next month if they can make it through the TRC so that they can come into compliance because their approval, extension or whatever they had expired months ago. In closing she was not happy it has taken this long for them to get into compliance with the rules that were adopted also the City needs to upgrade the standards for signs in the CRA, it's something that has got to be done.

Commissioner White commented she was excited to be moving forward with the E-Zone and she agreed with a lot of John's sentiments about what was currently happening, which had to be addressed. She commented to the City Manager, the two of them had talked about upgrading the wattage of the bulbs.

James V. Chisholm, City Manager replied yes, we have done some of that, we haven't done all of that yet.

Mayor Ritchey stated lets pursue that a little bit, we have a contract with Florida Power & Light (FPL) that we pay annually, monthly or whatever the contract states. Do we just get the name, number or whatever off the pole and call it in and someone comes out and replaces the bulbs or just what is the process to have the lights that are out replaced. He had always heard about lights being out but he has yet to hear how we get them fixed.

Mr. Chisholm stated if it's a light that we have under contract with FPL they would be called. But if it's another light, that's not under their contract, it's the responsibility of the City to replace it. The newer lights that hang down are the responsibility of the City, the standard tall DOT lights are the ones under FPL contract.

Mayor Ritchey stated under this contract which we have with DOT, do we pay that fee whether the lights are burning or not?

Mr. Chisholm stated that's correct. The City has a person that rides the City streets and checks all the lights, he also keeps a listing of the poles with every light that's out and the City follows up with DOT with getting those lights replaced.

Mayor Ritchey stated there is lots of lights out in our City and maybe we need to come up with a more formularized plan of brightening Daytona Beach. He didn't know what that would entail but maybe someone could be assigned to each neighborhood to identify the poles that have lights out. He has noticed some nights the lights can be out and some nights that very same light can be on, so he wasn't sure if it was a weather condition or a service malfunction. He asked Mr. Chisholm if the bill is being paid and we send them a service call, do they respond pretty quickly.

Mr. Chisholm stated they generally do, not always if they have something else that takes priority they respond according to the priority. About a month ago he drove down A1A, and the lights that he notice were out he reported and if he wasn't mistaken, he thought those had been taken care of.

Mr. McKittrick stated they are in the process of being replaced.

Mr. Chisholm responded to Commissioner White's question, what was being changed. The lights that were there and not functioning and the others are to upgrade the wattage so that the lights are brighter.

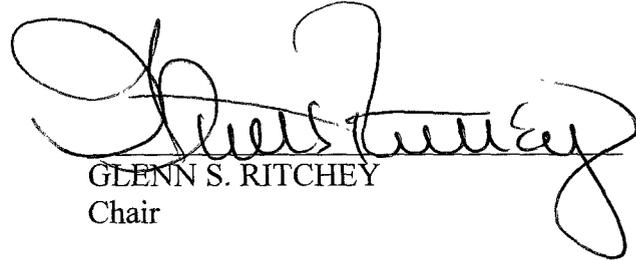
Commissioner White stated she was really excited before, but if the basics aren't right the City was going to struggle with the new stuff as well. Also, in the Old Daytona neighborhood she agreed with Mayor Ritchey it looked great and she wanted to confirm the next step was to fix the speed bump and put the new speed table in.

Mayor Ritchey stated with that being confirmed and all the comments made, he adjourned this session of the CRA.

08-17-11

9. ADJOURNMENT

There being no further discussion or comments the meeting was adjourned at 6:16 p.m.



GLENN S. RITCHEY
Chair

ATTEST:



JENNIFER L. THOMAS
City Clerk

Adopted: September 7, 2011

RECORD REQUIRED TO APPEAL: In accordance with Florida Statute 286.0105 if you should decide to appeal any decision the Community Redevelopment Agency Board makes about any matter at this meeting, you will need a record of the proceedings. You are responsible for providing this record. You may hire a court reporter to make a verbatim transcript, or you may buy a tape of the meeting for \$2.00 at the City Clerk's office. Copies of tapes are only made upon request. The City is not responsible for any mechanical failure of the recording equipment.