

CITY OF DAYTONA BEACH
APPLICATION FOR PUBLIC RIGHT-OF-WAY PERMIT

Revision: October 2016

DATE: _____ COMPANY OR PROJECT/I.D. #: _____

COMPANY/FRANCHISEE: _____

ENGINEER AND/OR CONTACT PERSON: _____

PHONE #: _____ FAX #: _____ E-MAIL ADDRESS: _____

LOCATION OF PROPOSED WORK: _____

DESCRIPTION OF PROPOSED WORK: _____

CONTRACTOR: _____ PHONE #: _____

REQUESTED START DATE: _____ PROJECT DURATION: _____ DAYS

EMAIL ADDRESS TO SEND PERMIT: _____

TERMS OF APPLICATION:

1. Prior to construction, the permittee & contractor are responsible for locating, horizontally and vertically, all existing above and below ground conditions and improvements for accurate depiction on the design plans.
2. Attach scaled (1" = 40') design drawings in paper and/or electronic (PDF) form which will show:
 - a. Rights-of-way.
 - b. Locations of all existing utility lines, equipment, and other facilities in the area of proposed construction.
 - c. Detailed location of all utility poles and other buried equipment to be placed within the City right of way.
 - d. Routes of all utility lines to be installed or removed and sites of all equipment and other facilities to be installed or removed.
3. Submitted design drawings must also include a Maintenance of Traffic plan.
4. Provide detailed information with regard to proposed construction methods (trenchless technology shall be used for all underground construction except where not technically feasible).
5. Notify the Technical Services Division at (386) 671-8601 two (2) business days prior to any excavation or any design changes required due to field conditions.
6. All open pavement cuts shall be straight cut and conform to the City of Daytona Beach Utilities Department Standard Construction pavement cut & patch detail S-9, latest edition, and be completed within three (3) calendar days unless the permit specifies otherwise. All other repairs and restoration shall be performed within seven (7) calendar days to conditions which are at least as good as the conditions which existed prior to commencement of construction. Failure to do so may cause construction to be shut down and/or the permit to be revoked.

7. Notify the Technical Services Division at (386) 671-8601 upon completion of construction and provide scaled (1" = 40') design as-built drawings to the City in paper and electronic (PDF) form within seven (7) calendar days of completion of construction. New facilities may not be placed in service until an inspection has been performed by the City. A permittee/contractor who does not comply with the terms of this application may incur monetary charges for work performed by the City to protect residents or repair the permittee/contractor's restoration work.
8. No sidewalks, driveways, roadways, or other surfaces shall be disturbed unless clearly defined in the permit request design drawings and approved by the City Engineer or designee.
9. Permittee/contractor shall install and maintain new sod and other vegetation after completion of construction. Permittee/contractor shall repair all damage which may result from any work in the rights-of-way (including personal property and vehicles) and maintain the repaired or restored property or surface for two (2) years.
10. Permittee is obligated by law to defend, indemnify, and hold the city harmless from all damages, costs, losses, or expenses caused by failure to comply with the requirements of this permit or arising from the permittee's use of the right-of-way and to comply with all City laws, including current and future laws governing use of the right-of-way. It is also obligated by law to provide proof of a performance guarantee.
11. Permit application shall be signed by a person who is authorized to legally bind the applicant to all the terms and conditions of this permit.

SUBMIT APPLICATION TO:

trimarchip@codb.us

or

DAYTONA BEACH TECHNICAL SERVICES DIVISION
 P.O. BOX 2451, DAYTONA BEACH, FL 32115-2451
 ATTENTION: PHIL TRIMARCHI

PHONE #: (386) 671-8601

FAX #: (386) 671-8620

APPLICANT'S SIGNATURE: _____

APPLICANT'S TITLE: _____

CITY'S SIGNATURE: _____

(OFFICE USE)

DATE RECEIVED: _____

DATE ISSUED: _____ EXPIRATION DATE: _____

LOCATION AND DESCRIPTION OF WORK: _____

OTHER CONDITIONS: _____

PERMIT COST: _____ PERMIT #: _____